

BUTLER COUNTY BOARD OF COMMISSIONERS
Agenda-Setting Meeting
Wednesday, November 14, 2018
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Lori Altman, Chief Clerk/Human Resources
Michael English, County Solicitor
Julie Graham, Commissioners' Office
Steve Bicehouse, Emergency Services
Shari Brewer, Elections
Ann Brown, Commissioners/ Human Services
John Campbell, Facilities & Operations
Billie Jo Edwards, Area Agency on Aging
Pam Hammonds, Human Services
Ben Holland, Controller
Tom Holman, Court Administration

Donna Jenereski, Drug & Alcohol
Mark Peffer, Sheriff's Office
Maria Thomas, Recording Admin. Asst.
Jim Venturini, Information Technologies
Lance Welliver, Parks & Recreation

Visitors:

Patty Kirkpatrick, Quality Life Services
Ashley Wilbert, Quality Life Services

Media:

Paula Grubbs, Butler Eagle
Kayla Molczan, Butler Radio

CALL MEETING TO ORDER

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:14 a.m. on Wednesday, November 14, 2018, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the October 10, 2018 Agenda-Setting Minutes and the October 17, 2018 Public Meeting Minutes. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

Chief Clerk Lori Altman read a Proclamation recognizing #Giving Tuesday, November 27, 2018. Patty Kirkpatrick accepted the proclamation.

OLD BUSINESS

None.

BOARD OF ELECTIONS

1. Shari Brewer requested ratification of appointment of Lou Hancherick to the Election Computation Board for November 6, 2018 General Election.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Brewer requested approval of Notice of Intent Requesting HAVA Grant Funds in the amount of \$210,705.65, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

NEW BUSINESS

A. Court Administration

1. Tom Holman requested approval of contract for the provision of legal services to the Domestic Relations Section pursuant to Title IV/D guidelines.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Holman requested approval to accept CACAP/PCCD mini-grant for use by the Criminal Justice Advisory Board to provide Motivational Interviewing training updates to Juvenile Court Services including the approval of a Memorandum of Understanding with Amy Shanahan to provide the training.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Emergency Services

1. Steve Bicehouse requested approval for BHS Occupational Medicine to conduct required physicals for the HazMat team members in 2019 at a total price is \$332.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Bicehouse requested approval of Contract Amendment with Crown Castle for the Garvin Rd tower that reflects the Contract price increase of \$1,452 effective June 1st 2018 with an

escalator based off of CPI that went into effect February 2018 of 2.3% for a total monthly rent of \$2,780.87. This amendment also bases future increases on CPI and changes to antenna heights.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Mr. Bicehouse requested approval of Contract Amendment with Crown Castle for the Russell Rd tower that reflects the Contract price increase of \$1,343 effective June 1st 2018 with an escalator based off of CPI that went into effect February 2018 of 2.3% for a total monthly rent of \$2,782.59. This amendment also bases future increases on CPI and changes to antenna heights.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Mr. Bicehouse requested approval of Contract Amendment with Crown Castle for the Whipporwill Rd tower that reflects the Contract price increase of \$1,343 effective June 1st 2018 with an escalator based off of CPI that went into effect February 2018 of 2.3% for a total monthly rent of \$2,782.59. This amendment also bases future increases on CPI.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Mr. Bicehouse requested approval of Contract Amendment with Crown Castle for the Moraine Rd that reflects the Contract price increase of \$1,343 effective June 1st 2018 with an escalator based off of CPI that went into effect February 2018 of 2.3% for a total monthly rent of \$2,782.59. This amendment also bases future increases on CPI.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

6. Mr. Bicehouse requested approval of Contract Amendment with Crown Castle for the Church Rd tower that reflects the Contract price increase of \$1,343 effective June 1st 2018 with an escalator based off of CPI that went into effect February 2018 of 2.3% for a total monthly rent of \$2,782.59. This amendment also bases future increases on CPI.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

7. Mr. Bicehouse requested approval of amendment with Consolidated for the Freeport tower to extend the deadline to remove old equipment from the Freeport tower until April 2019, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

8. Mr. Bicehouse requested approval to appoint Bruce Hezlep to the Communications Council representing Municipal Leadership.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

9. Mr. Bicehouse requested approval of CO #7 for JG contracting in the amount of \$7,650 to replace an Automatic Transfer switch at the Garvin Rd tower

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Facilities & Operations

1. John Campbell requested ratification of Agreement with Otis Elevator in the amount of \$15,582.60, with authorization of Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Campbell requested approval of three-year contract with Pesco Energy at \$3.025 Dth.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

D. Human Resources

1. Chief Clerk Lori Altman requested approval of health care renewal with Highmark for 3 percent increase for 2019.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Altman requested approval of two-year dental renewal with United Concordia.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services – Area Agency on Aging

1. Billie Jo Edwards requested approval of contract with the Redevelopment Authority of Butler County for Home Modification Projects. Contract term is November 14, 2018 with no expiration date. Cost is per project which is based on the project quote plus a 15% administration fee of the total project costs. There are no County funds involved, and payment is made from the Aging Block Grant. Per Aging Options requirements, there is a lifetime cap up to \$15,000 per consumer.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Edwards requested approval of lease agreement with Winfield Township for use of their building for the South East Senior Center in the amount of \$250 a month. Agreement is from October 1, 2018 with no expiration date. Either party may terminate the agreement with thirty days written notice.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

F. Human Services

1. Ann Brown requested approval to update Resolution #2018-10 with PennDOT to include the Alliance for Nonprofit Resources, the Human Services Finance Director and Human Services Internal Auditor as those authorized to access DOTGRANTS, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Human Services – Children & Youth Services

1. Ann Brown requested approval of the following contracts with Butler County Children and Youth/Juvenile Probation for the period of July 1, 2018 – June 30, 2019:

Katie L. Haun

		Per
Polygraph with Outcome Report	300.00	event
Court Testimony (Bachelor Level)	7.50	15 min

Pathways Adolescent Center - contract amendment

Transitional Living - New Beginnings for Girls	185.00	Day
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Perseus House

Residential Intensive Treatment Program - Males	259.48	Day
Perseus House Shelter	190.80	Day
Andromeda House Intensive Treatment - Female	246.96	Day
Florence Critendon - Mother	280.13	Day
Florence Critendon - Baby	38.76	Day
Florence Critendon - Mother/Baby	318.89	Day
Perseus House Male RTF	350.00	Day
Andromeda House Female RTF	350.00	Day
Brighter Horizons RTF	350.00	Day
Transportation Services-Authorized Only	8.00	15 min

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

H. Human Services – Drug & Alcohol

1. Ann Brown requested approval of the following FY 2018-19 Contracts and Contract Amendments (see Attachment Book for details):
 - a. Clear Day Treatment of Westmoreland
 - b. Butler Health System
 - c. Firetree LTD.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

I. Information Technology

1. Jim Venturini requested ratification of Annual Maintenance Contract with Applications2U at a total cost of \$3,500.00, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Mr. Venturini requested approval of revised agreement with Armstrong Cable reflecting increase in cost for static IPs on three separate contracts.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Mapping

1. On behalf of Donna Armahizer, Chief Clerk Altman requested approval to renew the software maintenance agreement with ESRI for GIS mapping software for 2019 in the amount of \$12,850.00. The invoice is divided among the following departments according to their use:

\$5700.00 - Mapping
\$1450.00 - Emergency Services
\$700.00 - Assessment Office
\$5000.00 - Information Technologies
\$12850.00

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Parks & Recreation

1. Lance Welliver requested approval of the following change orders regarding the Evans City Pool Project:
 - a. Locate leak in main pool skimmer in an amount not exceed \$5,500. Mr. Welliver explained this is for manpower.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- b. Change the zero entry build from construction joints to monolithic at no cost.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- c. Keep same tablet system versus the chemical system at a cost deduction of \$3,354.98.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

L. Prison

1. Chief Clerk Altman announced that this item, to wit, the approval of Memorandum of Understanding amending Collective Bargaining Agreement, is being removed from today's agenda.

M. Treasurer

1. On behalf of Diane Marburger, Solicitor Mike English requested ratification of approval of advertising contract with Butler Eagle in the total amount of \$2,388.00, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following item was added to today's agenda:

2. Solicitor English requested approval of a contract with Butler Radio in the amount of \$7,226 regarding dog license advertising.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

N. Commissioners

1. Chief Clerk Altman requested approval of appointments of Roy Andrews and Bob Beran to the Conservation Board.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Altman requested approval of rate increases for Infocon/Harris Computer.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

3. Chief Clerk Altman requested approval of name change only to agreement with Butler In-Door Storage to Lock Solid Storage.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

4. Chief Clerk Altman requested approval of Tri-County Local Workforce Investment Area Chief Local Elected Officials Agreement.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

5. Chief Clerk Altman requested approval of The Chief Local Elected Officials of the Counties of Armstrong, Butler, and Indiana and the Tri-County Workforce Investment Board, Inc. (TCWIB, INC.) Serving as the Tri-County Workforce Development Board (TCWDB) Partnership Agreement.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

6. Chief Clerk Altman requested approval of The Chief Local Elected Officials of the Counties of Armstrong, Butler, and Indiana and the Career T.R.A.C.K., Inc. Partnership Agreement.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

7. Chief Clerk Altman requested approval to reappoint Mr. Charles Savannah to an additional five-year term on the Butler Transit Authority Board.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

8. Chief Clerk Altman requested approval of reappointments to the Tri-County Workforce Development Board, as follows:

- a. Jesse Stoltz – 3 year term expiring 9/30/21
- b. Paul Reinert, Sr. – 3 year term expiring 9/30/21
- c. C. Scott Campbell – 2 year term expiring 9/30/20
- d. Anna Hogg – 3 year term expiring 9/30/21

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

9. Chief Clerk Altman requested approval of appointment of Mr. Peter Kyne to the Tri-County Workforce Investment Board.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

10. Chief Clerk Altman requested approval of Agreement between the County of Butler and the Butler County Assistant District Attorneys and Public Defenders Association for a term of 1/1/2018 – 12/31/21.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

11. Chief Clerk Altman requested approval of Resolution No. 2018-26, Emergency Resolution Approving the Payment of Invoices Relative to Failure of Backup Generator Systems at the Butler County Prison.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

12. Chief Clerk Altman requested approval to appoint Maria Thomas as the County Right-to-Know Officer.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following items were added to today's agenda:

13. Chief Clerk Altman requested approval of Resolution 2018-29 supporting the submission of PHARE Fund Application for contract in the amount of \$90,000 for Owner Occupied Residential Rehabilitation Program located in Muddycreek, Franklin, Prospect, Portersville and Buffalo Townships.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

14. Chief Clerk Altman requested approval of Resolution 2018-30 supporting the submission of PHARE Fund Application for contract in the amount of \$144,000 for the Butler County Acquisition and Rehabilitation (BAR) Program.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

BUDGETARY TRANSFERS

Chairman Osche asked for a motion to approve the budgetary transfers. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

RATIFICATION OF PERSONNEL TRANSACTIONS

Chairman Osche asked for a motion to ratify personnel transactions. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

TRAVEL REQUESTS

Chairman Osche asked for a motion to approve the travel requests. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

REQUISITIONS

Chairman Osche asked for a motion to approve the requisitions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

CHECK REGISTER

Chairman Osche asked for a motion to approve the check register. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

The minutes were suspended for conference time with the media. Following media questions, the minutes resumed.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:56 a.m.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Approved: December 5, 2018

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING:

Thursday, December 27, 2018 at 10AM
Public Meeting Room, 1st Floor

Public Meeting Calendar is available online at <http://www.co.butler.pa.us/>

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.